Index

$25 Vending Counter, 1-16, 7-11, 7-12, 8-180

Accepting Cash Sales, 1-9, 1-12, 3-3, 4-5, 7-3

Access Control for Navy Cash Application

Add Navy Cash Operator, 8-85

Add New User, 8-118

Assigned Access Rights Editor, 8-114

Change Password, 8-117

Default Settings, 8-112

Group Access, 8-115

Group Access Rights, 8-114

Group Membership, 8-114

Lock Account, 8-116

Reset Password, 8-117

Unlock Account, 8-116

User Account Operations, 8-115

User Groups, 8-112

Account Information Update, 8-58, 8-151

ACH Decline Count, 8-60

Bank Account Information, 8-61

Block Account, 8-60, 8-129, 8-130

Card Limits, 8-60, 8-129

Chip Load Limit, 8-60

Dormant Accounts, 8-11

Name Change, 8-59

Transfer Amount, 8-60

Transfer Type and Date, 8-59

Unblock Account, 8-60

ACH Automated Clearing House

ACH Access to Home Account, 8-60, 8-130

ACH Allowed, 8-130

ACH Debits and Credits Authorized by Member, 1-10, F-9, H-3

ACH Decline Count, 8-130

ACH Return Codes, 8-126, 8-178

Blocking and Unblocking Access to Home Account, 8-130, 8-153

Timing of ACH Transaction Processing, 1-16

Acronyms, 1-6

Activating Navy Cash Card, 8-37

Cardholder Activates Card at K80, 8-37

Disbursing Activates Card, 8-38

Add New Operator

Add Navy Cash Application User, 8-86, 8-118

Add Navy Cash Operator, 8-85

Affidavit of Unauthorized Transactions, I-1

Assign Replacement Card, 8-47

Request Replacement Card and Issue Temporary Card, 8-48

Request Replacement Card Without Issuing Temporary Card, 8-48

ATM Locations Worldwide

Web Site, 8-11

Automated Chip-to-Chip Corrections, 8-26

Background

Description of Navy Cash, 1-1

Equipment Description, 1-2

Navy Cash Equipment Checklist, 1-2, 2-43, 8-149, G-1

Store-and-Forward System, 1-2, 1-16

Blocking and Unblocking Access to Home Account, 8-60, 8-61, 8-130, 8-131, 8-153

Daily Blocked Account Report, 8-61, 8-131, 8-176

Bulk Navy Cash Card Log, 8-11, 8-167

Bulk Refunds, 8-28

Add New Event, 8-97

Event Maintenance, 8-96

Event Processing, 8-29, 8-96

Programming the K22, 2-9, 2-18, 8-29, 8-97

Refunds, 8-29

Reporting, 8-30

Update Event, 8-98

Visitor Cards, 8-28, 8-30

Bulk Sale of Food, 3-6

Bulk Sales—Chip to Merchant Account, 8-22

CAD

Adding a CAD, 8-87

Adding New Vending Machine and CAD, 7-13, 8-88, 8-89, 8-125

Changing a CAD, 7-12, 7-13, 7-21, 8-87, 8-89

Linking to Specific Vending Machine, 8-87

Removing a CAD, 7-14, 8-87

Unique CAD Terminal ID Number, 7-12, 8-87

Canceled Cards

Change Card Status, 8-37

Destroy in Presence of Cardholder, 8-12, 8-38, 8-40, 8-53

Discharge from Service, 8-39

Document Destruction on Card Issue Log, 8-12, 8-38, 8-40, 8-53

Report Closed Accounts to Customer Service Center, 8-12, 8-38, 8-40, 8-53

Card Activation, 8-37

Cardholder Activates Card at K80, 8-37

Disbursing Activates Card, 8-38

Card Blocked

R09 Error Code, 8-44

R09A Error Code, 8-44

Unusable CardR7 Error Code, 8-44

Card Expiration, 8-9

Permanent and Temporary Cards, 8-10

Visitor Cards, 8-10

Card Issue Log, 8-12, 8-48, 8-49, 8-55, 8-168

Card Report, 8-45

Cash

Accepting Cash Sales, 1-9, 1-12, 3-3, 4-5, 7-3

Cash Verification Team Navy Cash Checklist, 8-182

Cash or Check to Strip, 8-31

Check or Cash, 8-32

Cash Sale of Meals

For Large Groups, 3-4, 4-6

For Mess Members, 3-5, 4-5

General Mess, 3-3

With Navy Cash Card, 3-3, 4-6

Without Navy Cash Card, 3-3, 4-5

Change Card Status

Card Not Present, 8-40

Card Present, 8-39

Change Password for Navy Cash Application, 8-117

Changing PIN, 8-36

Checklist for Recurring Navy Cash Tasks, J-1

Chip-to-Cash Transactions

Cash Out of Navy Cash Cards, 8-21

Chip to Merchant Account—Individual and Bulk Sales), 8-22

Chip-to-Chip Corrections, 8-26

Automated Chip-to-Chip Corrections, 8-26

Automated Chip-to-Chip Corrections Report—Weekly Review, 8-27, 8-177

Closing a Navy Cash Account, 8-52

Disbursing Officer Review Account 30 Days Prior to Transfer or Discharge, 8-50

Negative Balance, 8-50

Pending Transfer or Discharge, 8-50

Collections from Portable K22s, 2-5, 8-125

Commuted Ration Credit, 4-7

Company Code

DS01 Pay Action in UMIDS, 8-52

Concessionaire Sales

Foreign Ports, 7-8, 8-122

Payment of Foreign Vendors, 7-8

Consent to Immediate Collection from Pay, 8-21, 8-54, F-3

Contingency Operations, 3-11, 4-14, 5-7, 6-5, 7-19

Contingency Planning

Bring ATM/Debit/Check Cards, 8-55, 8-62

Bring Personal Checks, 8-55, 8-62

Currency Exchange

Currency Exchange Log, 8-119, 8-181

Foreign Ports, 1-2, 8-119

Custodial Responsibilities

Bulk Navy Cash Card Log, 8-11

CADs, 8-13

Card Issue Log, 8-12

Custody of Navy Cash Cards, 8-11, 8-149

K22 POS Devices, 8-13, 8-125

Quarterly Cash Verification Team, 8-149

Customer Service Center

Blocking and Unblocking Access to Home Account, 8-60, 8-130, 8-153

Contacting the Customer Service Center, 1-5, 1-15, 8-150, I-1

Dispute of Unauthorized Transactions Ashore, I-1

FEDEX, UPS, etc. Address for Enrollment Forms, 8-57

Navy Cash Web Sites, 8-153, D-1, E-1

Password Protecting Personal Information When Using E-mail, 8-152

Trouble Call Worksheet, 8-151, 8-184

Updating Navy Cash Account Information, 8-151

Daily Cash Transaction Ledger, 8-33, 8-166

Damaged Chip

Change Card Status, 8-37

Restoring Value, 8-39

Dates and Times, 8-7, 8-15

Don't Change the Clock, 8-7, 8-15

Delete Navy Cash Operator, 8-86

Reactivate Navy Cash Operator, 8-86

Dependents

Visitors, Guests, and Dependents, 1-12, 1-13, 3-3, 3-4, 4-6

Deposit Cash or Check to Strip, 8-31

Check or Cash, 8-32

Disbursing Accountability Detail Report, 8-161

Disbursing Accountability Summary Report, 8-164

Disbursing Notifications Alerts, 8-16, 8-69

Disbursing Officer
Checklist for Recurring Navy Cash Tasks, J-1
Responsibility for Embarked Marines, 8-7
Transfer of Responsibilities Upon Relief, 8-14
Turnover, 8-14

Disbursing Web Site Access, 8-14

Discharge from Service
Closing a Navy Cash Account, 8-52
Destroy Navy Cash Card, 8-53
Review Negative Balance Report, 8-52
Submit DS01 If Within 30 Days, 8-52

Dishonored Transactions, 8-21, 8-54, 8-125, 8-126, F-3, H-1, H-3

Dispute of Unauthorized Transactions Ashore
Affidavit of Unauthorized Transactions, I-1

Dormant Accounts, 8-10
Account Information Update, 8-11
Card Expiration, 8-10

End-of-Day Procedure, 3-8, 4-10, 5-6, 6-3

End-of-Month Procedure, 3-11, 4-13

End-of-Month Reporting
Disbursing Office, 8-132
EOM E-mail Address, 8-135
EOM Spreadsheet, 7-18, 8-132, 8-135
Payment of Foreign Vendors, 8-123
Sales Office, 7-16, 8-91, 8-132
SF 215 Deposit Ticket, 8-135
SF 5515 Debit Voucher, 8-136

End-of-Quarter Procedure, 6-5

Enforce User Logon
Do Not Force Logon, 2-16, 7-4, B-2, C-2
Force Operator Logon, 2-16

Enrollment, 1-9, 8-53, F-1
Bulk Enrollment, 1-10
Bulk Enrollment—Basic Procedures, H-1
Consent to Immediate Collection from Pay, 8-21, 8-54, F-3
Navy Cash Enrollment Form, 1-10, 1-11, 8-53, F-1, H-1
Normal Enrollment, 1-11
Retain Enrollment Forms Onboard, 8-57
Sign Up for Split Pay Separately, 8-54
With Temporary Navy Cash Card, 1-11, 8-8, 8-54, 8-55
Without Temporary Navy Cash Card, 1-11, 8-8, 8-54, 8-57

Event Maintenance, 8-96
Add New Event, 8-97
Update Event, 8-98

Expired Cards, 8-9
Permanent and Temporary Cards, 8-10
Visitor Cards, 8-10

Flower Sales, 7-9

Fraud Detection
Fraud Detection Alert, 8-128
Fraud Detection Report, 8-128

Funds Transfer, 8-18
Bulk Refunds, 8-28
Chip-to-Chip Corrections, 8-26
Deposit Cash or Check to Strip, 8-31
Funds Transfer from Chip, 8-21
Funds Transfer to Chip, 8-19
Individual Refund, 8-23

Funds Transfer from Chip
Cash Out of Navy Cash Cards, 8-21
Cash Out of Visitor Cards, 8-21

Chip to Merchant Account—Individual and Bulk Sales, 8-22

Funds Transfer to Chip

Check or Cash, 8-19

Split Pay, 8-20

SSN, 8-20

Funds Transfer to Strip

Check or Cash, 8-32

Deposit Cash or Check to Strip, 8-31

General Mess

Bulk Sale of Food, 3-6

Cash Sale of Meals, 3-3

Differentiating Standard Meal Price and Meal Surcharge, 3-3

Initial Enrollment in Navy Cash, 3-2

Refunds, 3-6

Guests

Visitors, Guests, and Dependents, 1-9, 1-12, 1-13, 3-3, 3-4, 3-5, 4-4, 4-5, 4-6

Home Account, 8-60, 8-61, 8-131

Blocking Access, 8-60, 8-61, 8-131, 8-153

Suspending Access, 8-60, 8-61, 8-131

Hot List, 1-15, 2-4

Immediate Collection from Pay, 8-54

Inactive Accounts

Card Expiration, 8-10

Indicate End of Day, 8-70

Internal Procedures and Controls, 8-11

Sample Instruction, K-1

K22

Administrative Screens, 2-6

Amount Entry Screen, 2-20

Basic Operations, 2-2

Boot-Up Screens and Error Screens, 2-11

Bulk Refunds, 2-9, 2-18

Checking for Stored Transactions, B-1

Clear/Reset Merchant, 2-18

Clearing Already Entered Event, 2-19

Collections from Portable K22s, 2-5, 8-125

Configuration Settings Worksheet, 2-10, B-4

Device Setup, 2-8

Device Setup Screens, 2-12

Do Not Force Logon, 2-16, 7-4, B-2, C-2

Download Sales Transactions, 2-5

Enforce User Logon, 2-16, 7-4, B-2, C-2

Event Entry, 2-9, 2-18

Lost or Destroyed, 2-5

Merchant Clear/Reset Screen, 2-18

Merchant Entry Screen, 2-17

Normal Mode, 2-7

Normal Mode Screens, 2-21

Normal Mode Setup Screens, 2-16

Operator Log Off, 2-6

Operator Log On, 2-2

Proxy Mode, 2-7

Proxy Mode Screens, 2-32

Proxy Mode Setup Screens, 2-16

Quick Guide to Configuring a K22, 2-10, B-1

Sales Transactions, 2-3

Save Device Setup Screen, 2-21

Screens, 2-11

Setting Up Navy Cash and ROM II, C-1

State Selection, 2-15

K80

Base Screen, 2-40

Boot-Up Screens and Error Screens, 2-41

General, 2-39

Terminal ID Entry Screen, 2-42

Laundry Claims, 8-125

Letters of Authority, 8-7

Accountable Officer Appointment/Termination Record, 8-154

Authority to Hold Cash, 8-158

Disbursing Agent Appointment/Termination Record, 8-156

Lock Account

Access Control for Navy Cash Application, 8-116

Lost, Stolen, or Damaged Cards, 1-10, 1-15, 1-16, 2-4, 2-5, 8-8

Assign Replacement Card, 8-47

Change Card Status, 8-37

Report to Customer Service Center, 1-15, 8-150, D-1

Request Replacement Card and Issue Temporary Card, 8-48

Request Replacement Card Without Issuing Temporary Card, 8-48

Restoring Value, 8-39

Restoring Value Card Not Present, 8-40

Unidentified Temporary Card, 8-43

Marine Corps

Disbursing Officer's Responsibility for Embarked Marines, 8-7

Enrollment in Marine Cash, 1-11

Member Profile, 8-50, 8-59, 8-63

Disbursing Notifications Notes, 8-63

Monitor Cardholder Transfer Dates, 8-59

Name Change, 8-59

Negative Balance Notes, 8-63

Shore Command, 8-11, 8-60

Merchant Settlement

Merchant Settlement Report, 4-4, 4-13, 4-20, 5-3, 5-7, 5-13, 6-5, 6-11

Option to Settle on Daily or Weekly Basis, 4-4, 5-3

Option to Settle to Checking or Strip Account, 4-4, 5-2

Weekly Settlement Dates, 4-4, 5-3

Merchant Settlement Report, 8-163

Merchants

Activate LOA Merchant, 8-124, P-4

Activate Private Merchant, 8-124, P-3

Generic Private Merchants, 8-124, P-3

LOA Merchants, 8-124, P-1

Navy Cash Merchants, 8-124, P-1

Private Merchant Settlement Options, 8-124, P-1

Private Merchants, 8-124, P-1

Standard Merchant Names, P-2

Standard Merchant Names Cannot Be Changed, P-3

Mess Bill Collection, 4-6

Miscellaneous Payments, 8-125

Money Exchange in Foreign Ports, 1-2, 8-119

Monitor Cardholder Transfer Dates, 8-50, 8-59

MWR

Bulk Refunds, 5-5, 8-28

Deposits to MWR, 5-4

Distribution of Ship's Store Profits to MWR, 5-7

Individual Refunds, 5-4

Initial Enrollment in Navy Cash, 5-2

Merchant Settlement Report, 5-7, 5-13

Purchases on Ship and Ashore, 5-5

Sales (Tickets, Tours, Memorabilia, etc.), 5-3

Transfer Funds Between Checking Account and Navy Cash Account, 5-6

Navy Cardholder Issued Card Report, 8-12, 8-49

Navy Cash Application

Closing Navy Cash Application, 8-16

Starting Navy Cash Application, 8-16

Navy Cash Cards

Card Activation, 8-37

Card Activation at Disbursing, 8-38

Card Activation at K80, 8-37

Card Expiration, 8-9

Command Policy, 8-126

Custody of Navy Cash Cards, 8-11

Destroy in Presence of Cardholder, 8-12, 8-38, 8-53

Document Destruction on Card Issue Log, 8-12, 8-38, 8-40, 8-53

Dormant Accounts, 8-10

Fraud Detection Alert, 8-129

Fraud Detection Report, 8-129

Inactive Accounts, 8-10

Modifying Navy Cash Card Limits, 8-9, 8-60

Name Change, 8-59

Navy Cardholder Issued Card Report, 8-12, 8-49

Navy Cash Card Limits, 3-2, 3-5, 4-3, 4-7, 4-10, 8-9, 8-129

Permanent Navy Cash Cards, 1-9, 3-3, 3-4, 8-8, 8-52

Replacement, 1-10, 1-16, 8-8, 8-47

Replenishing Navy Cash Card Stocks, 8-13

Resetting or Changing PIN, 8-36

Status of Card Shipments, 8-58

Temporary Navy Cash Cards, 1-10, 8-8, 8-52, 8-55, 8-126

Visitor Navy Cash Cards, 1-10, 3-3, 3-4, 4-4, 8-8, 8-53

Navy Cash Equipment Checklist, G-1

Navy Cash Pre-Audit/Turnover Checklist, 8-14, 8-169

Navy Cash Proxy Application, C-1

Navy Cash Service

Closing Navy Cash Service, 8-17

Starting Navy Cash Service, 8-15

Negative Balance, 8-126, F-3, H-1, H-3

Change or Initiate SPO, 8-127

Chip to Strip Transfer, 8-127

Clearing a Negative Navy Cash Balance, 8-51, 8-52, 8-126

Deposit Cash or Check to Strip, 8-127

Disbursing Officer Action, 8-126

Disbursing Officer Review Negative Balance Report Daily, 8-50

DS01, 8-127

Guidelines, L-1

Immediate Collection from Pay, 8-21, 8-54, 8-127

Negative Balance Notes, 8-63

Out-of-Service Debt, 8-127

Prevent Unrecoverable Debt, 8-51

Negative Balance Notes, 8-63

Negative Balance Report, 8-126, 8-162

Disbursing Officer Action, 8-126

Disbursing Officer Review Daily, 8-50

Non Sufficient Funds (NSF), 8-21, 8-54, 8-126, F-3, H-1, H-3

Automated Controls, 8-128

Manual Controls, 8-129

Note Maintenance, 8-63

Disbursing Notifications Alerts, 8-16, 8-69

Negative Balance Notes, 8-63

Replication Conflicts, 8-16, 8-66

Official Mail, 6-6, N-1

Operator ID

Add New Navy Cash Application User, 8-86

Add New Navy Cash Operator, 8-85

Delete Operator, 8-86

Reactivate Operator, 8-86

Password

Change Navy Cash Application Password, 8-117

Password Policy, 8-117

Protecting Personal Information When Using E-mail Account Updates, 8-152

Reset Navy Cash Application Password, 8-117

PCS Transfer

Closing Navy/Marine Account, 8-52

Negative Balance, 8-51

Options to Suspend Navy/Marine Cash Account, 8-51

Prevent Unrecoverable Debt, 8-51

Retain Navy/Marine Cash Card, 8-51

PIN

Blocked Card, 1-15

Entered Incorrectly Ten or More Times, 1-15, 8-44

Entered Incorrectly Three or More Times, 1-15, 8-43

Protect Your PIN, 1-15

Resetting or Changing PIN, 8-36

Safeguards Electronic Funds, 1-15

Unblocking a Navy Cash Card, 8-43

Planned Maintenance System (PMS), 1-3, 2-2, 3-2, 4-3, 5-2, 6-2, 7-3, 8-11

Post Office

End-of-Day Procedure, 6-3

End-of-Quarter Procedures, 6-5

Flexible Credit Operations, 6-3

Initial Enrollment in Navy Cash, 6-2

Official Mail, 6-6, N-1

Refunds (USPS 3533), 6-3

Sale of USPS Stamps to Ship's Store, 6-3, M-1

Printing Reports, 8-77

Private Messes

Commuted Ration Credit, 4-7

Initial Enrollment in Navy Cash, 4-3

Merchant Settlement Report, 4-20

Mess Bill Collection, 4-6

Mess Bill Payment to FSO, 4-9

Monthly Financial Operating Statement, 4-14

Official Representation Funds, 4-10

Payment of Mess Expenses, 4-8

Refunds, 4-7

Provisional Split Pay, 8-108

Amount Editing, 8-109

Filter Options, 8-109

Post Provisional Split Pay, 8-111

Reporting, 8-111

SPO Payroll Report, 8-108

Submit Split Pay Request, 8-111

Update Payroll Amount, 8-110

View Split Pay Requests, 8-111

Proxy Application, 2-7

Closing Proxy Application, 8-16

Starting Proxy Application, 8-16

Purchases

Over the Phone or at a Web Site, 1-19

Quarterly Cash Verification

Cash Verification Team, 8-149

Cash Verification Team Checklist, 8-182

Navy Cash Card Stock, 8-149

Navy Cash Public Funds, 8-149

Reactivate Navy Cash Operator, 8-86

Delete Navy Cash Operator, 8-86

Reconciliation

Daily Reconciliation, 3-8, 4-11

Daily/Monthly Reconciliation Worksheet, 3-17, 4-21

Monthly Reconciliation, 3-10, 4-13

Refunds

Bulk Refunds, 8-28

Chip Purchase Refund, 8-24

Funds Transfer, 8-23

General Mess, 3-6

Individual Refund, 8-23

Merchant Refund Log, 8-171

Miscellaneous Refund, 8-25

MWR, 5-4

Post Office, 6-3

Private Messes, 4-7

Refund Chit, 8-172

Unliquidated Refunds, 3-7, 3-8, 3-9, 4-8

Replacing a Navy Cash Card, 1-16

Assign Replacement Card, 8-47

Change Card Status, 8-39

Request Replacement Card and Issue Temporary Card, 8-48

Request Replacement Card Without Issuing Temporary Card, 8-48

Restoring Value, 8-39

Temporary Card, 1-10, 8-8

Visitor Card, 1-10

Replenishing Navy Cash Card Stocks, 8-13

Replication Conflicts, 8-66

Replication Conflict Report, 8-68

Reports

Automated Chip-to-Chip Corrections Report—Weekly Review, 8-177

Daily Blocked Account Report, 8-61, 8-131, 8-176

Disbursing Accountability Detail Report, 8-161

Disbursing Accountability Summary Report, 8-164

Merchant Settlement Report, 4-4, 4-20, 5-3, 5-7, 5-13, 6-11, 8-77, 8-163

Navy Cardholder Issued Card Report, 8-12, 8-49

Negative Balance Report, 8-162

Printing Reports, 8-77

Reconciliation Reports, 8-77

Reports Directories, 8-75

Reviewing Reports, 8-77, 8-78

ROM II Reporting, 8-80

Ship Reports, 8-78

Shore Reports, 8-75

Transaction Reports, 8-76

View Reports, 8-78

Resetting or Changing PIN, 8-36

Restoring Value on Lost, Stolen, or Damaged Cards, 8-39

ROM II Reporting, 8-80

ROM II/Navy Cash Comparison Report, 8-159

Schedule of Deposits from Navy Cash, 8-77

SecurID Token, 8-14

Ship Reports, 8-78

Ship's Store

Concessionaire Sales in Foreign Ports, 8-122

Contingency Operations, 7-19

Do Not Force Logon, 2-16, 7-4, B-2,C- 2

End-of-Month Differences Between Navy Cash and ROM II (DD 1149), 8-132, 8-135

End-of-Month Reporting Begins in Sales Office, 8-91, 8-132

EOM Spreadsheet, 8-132, 8-135

Navy Cash Transaction Not Approved, 7-5, 7-7

Operator IDs, 7-4, 7-5

Operator IDs Must Match, 2-16, 7-4, B-2, C-2

Retail Sales with K22, 7-4, 7-5, 7-6

Sale of USPS Stamps, M-1

Sale of USPS Stamps to Ship's Store, 6-3

Setting Up Navy Cash and ROM II, C-1

Special Order Items/Flowers, 7-9

Shore Communications, 8-102

Shore Reports, 8-75

Spares, 8-149

APLs, 8-149

CADs, 8-150

Initial Outfitting, 8-149

Inventory Control, 8-150

K22s, 8-150

Operating Space Items, 8-150

Split Pay

Avoid Failed Payroll Payments, 8-103

Enroll in Navy Cash Separately, 8-103

Failed Navy Cash SPO Payments, 8-103

Funds Transfer to Visitor Card, 8-20

Marine Corps, 8-105

Navy, 8-103

Navy Cash Payroll Report, 8-103, 8-174

Provisional Split Pay, 8-104, 8-108

SPO Payroll Report, 8-104, 8-108, 8-175

Stamps

Sale of USPS Stamps in Ship's Store, M-1

Sale of USPS Stamps to Ship's Store, 6-3

Suspending a Navy Cash Account, 8-51

Pending Transfer, 8-50

Suspending Access to Home Account, 8-60, 8-61, 8-131

Time Zones, 8-7, 8-15

Don't Change the Clock, 8-7, 8-15

Transactions

Invalid Transactions, 7-12

Not Approved by Navy Cash, 7-5, 7-7

Timing of Navy Cash Transaction Processing, 1-16

Transaction History on Navy Cash Web Site, E-3, E-5

Transfer of Responsibilities Upon Relief

Disbursing Officer Turnover, 8-14

Navy Cash Pre-Audit/Turnover Checklist, 8-14

SecurID Token, 8-14

Transfer or Discharge

Account Information Update, 8-59

Closing or Suspending a Navy Cash Account, 8-50

Disbursing Officer Review Account 30 Days Prior, 8-50

Monitor Cardholder Transfer Dates, 8-50, 8-59

Prevent Unrecoverable Debt, 8-51

Travel Reimbursements, 8-125

Trouble Call Worksheet, 8-151, 8-184

Unauthorized Transactions Ashore

Affidavit of Unauthorized Transactions, I-1

Unblock Card, 8-43

Unblocking a Navy Cash Card, 8-43

Unidentified Temporary Card, 8-43

Unblocking Access to Home Account, 8-60, 8-130, 8-153

Unclaimed Money, 8-22, 8-28

Unmatched Chip-to-Chip Transaction, 8-28

Unlock Account

Access Control for Navy Cash Application, 8-116

Unmatched Chip-to-Chip Transaction

Automated Chip-to-Chip Corrections, 8-26

Automated Chip-to-Chip Corrections Report—Weekly Review, 8-27, 8-177

Unclaimed Money, 8-28

Updating Navy Cash Account Information, 8-151

Vending

$25 Vending Counter, 1-16, 7-11, 7-12, 8-180

Adding a CAD, 8-87

Adding New Vending Machine and CAD, 7-13, 8-88, 8-89, 8-125

Changing a CAD, 7-12, 7-13, 7-21, 8-87

End of Month/End of Period, 8-92

EOM Closeout, 7-16

EOM Closeout at Each Vending Machine, 8-92

EOM Differences Between Navy Cash and ROM II (DD 1149), 8-132, 8-135

EOM Merchant Card Template, 7-17, A-1

EOM No Card Template, 7-17, A-1

EOM Reporting Begins in Sales Office, 8-91, 8-132

EOM Spreadsheet, 8-132, 8-135

EOM Step by Step Procedure, A-2

Linking a CAD to Specific Vending Machine, 8-87

Remove Vending Machine, 8-89

Removing a CAD, 7-14, 8-87

Unique CAD Terminal ID Number, 7-12, 8-87, A-1

Updating Vending Machine Information, 7-14, 8-89

Weekly Review for Malfunctions, 7-15

Vendors, 8-119

Concessionaire Sales in Foreign Ports, 7-8, 8-122

Creating New Merchants in Navy Cash, 8-124

End-of-Day Closeout, 8-120

EOM Spreadsheet, 8-123

Money Exchange in Foreign Ports, 8-119

Payment of Foreign Vendors, 3-7, 7-8, 8-120, 8-122

Visitor Cards, 1-10, 8-8

Cash Out of Visitor Cards, 8-21

Disposition After Use, 8-53

Restoring Value on Lost, Stolen, or Damaged Cards, 8-41

Unclaimed Money, 8-22, 8-28

Visitors

Visitors, Guests, and Dependents, 1-10, 1-12, 1-13, 3-3, 3-4, 4-4, 4-5, 4-6, 8-8, 8-53

Web Sites

Browser Software Requirements, 8-153

Cardholder Web Site, D-1

Disbursing Web Site, E-1

Navy Cash Customer Service, 8-150, 8-153, D-1, E-1

Quarterly Log-In Requirement, 8-153